

ORDINANCE 2023 - 05

ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE FISCAL YEAR  
BEGINNING THE FIRST DAY OF JULY, 2023 AND ENDING THE 30TH DAY OF JUNE  
2024

WHEREAS, The Board of Trustees of the Carlock Public Library District of the Counties of McLean and Woodford, State of Illinois, has prepared or caused to be prepared a tentative form of the Annual Budget and Appropriation for said Public Library District for the fiscal year beginning July 1, 2023 and ending June 30, 2024, and the same has been conveniently available for public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, public hearings were held as to such Annual Budget and Appropriation Ordinance on July 18, 2023, and August 29, 2023, notice of which was given at least thirty (30) days prior thereto by publishing notice thereof in a newspaper of general circulation in the Carlock Public Library District; and

WHEREAS, all other legal requirements have been duly complied with by the Board of Trustees of the Carlock Public Library District;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE CARLOCK PUBLIC LIBRARY DISTRICT, IN THE COUNTIES OF MCLEAN AND WOODFORD, STATE OF ILLINOIS, AS FOLLOWS:

**Section 1:** That the following sums, or so much thereof as by law may be authorized, be and the same or hereby budgeted, set aside and appropriated for all Corporate Library Purposes for the fiscal year beginning July 1, 2023 and ending June 30, 2024; and the object and purposes for which said appropriations are made, and the amounts thereby appropriated for such purposes are as follows; to-wit:

FOR GENERAL CORPORATE PURPOSES [75 ILCS 16/35-5]:

Salaries	\$ 120,000.00
Library Materials	20,000.00
Programs	5,000.00
Supplies & Equipment	10,050.00
Utilities	9,900.00
Professional Services	22,000.00
Website, Newsletter, Other Expenses	9,395.00
Miscellaneous	2,500.00
Contingency	2,000.00
TOTAL	<u>\$ 200,845.00</u>

FOR BUILDING MAINTENANCE FUND [75 ILCS 16/35-5]:

I. Building Maintenance Costs:

a. Maintenance, Building	\$ 3,500.00
b. Construction Loan	\$35,320.00

c.	Equipment repairs	\$ 2,000.00
d.	Fixtures & furniture	\$ 3,500.00
	TOTAL	<u>\$44,320.00</u>

FOR SOCIAL SECURITY FUND PURPOSES [40 ILCS 5/21-110; 21-110.1]:

1.	Social Security Taxes	\$ 10,000.00
	TOTAL	<u>\$ 10,000.00</u>

FOR LIABILITY, WORKERS' COMPENSATION AND UNEMPLOYMENT INS [75 ILCS 10/9-107]

1.	Insurance (including public liability insurance, property damage (fire) insurance, unemployment compensation, workers' compensation)	\$ 6,600.00
2.	Risk Management, Loss Control and Prevention	\$ 6,600.00
3.	IT/data security assessment	\$ 2,500.00
4.	Contingencies	\$ 1,770.00
	TOTAL	<u>\$ 17,470.00</u>

FOR THE PURPOSE OF A SELF-INSURANCE RESERVE FUND [75 ILCS 16/30-55.85]

1.	Self-Insurance Reserve Fund	\$10,000.00
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FOR THE PURPOSE OF A WORKING CASH FUND [75 ILCS 16/35-35]:

1.	Working Cash Fund	\$ 36,000.00
	TOTAL	<u>\$ 36,000.00</u>

FOR SPECIAL RESERVE FUND [75 ILCS 16/40-50]:

1.	Special Reserve Fund plan	\$95,000.00
	TOTAL	<u>\$95,000.00</u>

**Section 2:** Appropriated for the foregoing expenses from the following estimate of revenues by source, anticipated to be received by the Library District in the fiscal year:

Projected cash on hand July 1, 2023	\$ 33,233
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Miscellaneous gifts and donations	\$ 9,340
Income of Interest	\$ 500
Special purpose grants	\$ 4,300
Photocopy, cards, fax, and miscellaneous	\$ 1,162
Corporate Personal Property Replacement Tax	\$ 0
From Working Cash	\$ 36,000
From Self Insurance Reserve Fund	\$ 10,000
From Special Reserve Fund	\$ 95,000
Tax for General Corporate Library purposes	\$ 176,300
Tax for Maintenance purposes	\$ 23,500
Tax for Social Security purposes	\$ 10,000
Tax for Liability and Insurance	\$ 14,300
Expected cash on hand June 30, 2024	\$ 0

**Section 3:** Any unexpended balances in the General Library Fund and Maintenance Fund appropriation made by this Ordinance will be deposited into the Special Reserve Fund pursuant to a plan in accordance with Article 40 of Chapter 75 Illinois Compiled Statutes.

**Section 4:** The Secretary of the Carlock Public Library District is hereby authorized and directed to have this Ordinance published at least once in a newspaper of general circulation within this library district.

**Section 5:** This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Passed by the Board of Trustees of the Carlock Public Library District and approved by the President thereof this 29th day of August, 2023.

BOARD OF TRUSTEES OF CARLOCK  
PUBLIC LIBRARY DISTRICT

By: Beth Wagner  
Its President

ATTEST:  
Auna Stephenson  
Its Secretary

STATE OF ILLINOIS            )  
  ) SS  
COUNTY OF McLEAN        )

CERTIFICATE

I, Laura Stephenson, do hereby certify that I am the duly appointed, qualified and now acting Secretary of the Carlock Public Library District, in the Counties of McLean and Woodford and State of Illinois; that attached hereto is a true and correct copy of the Annual Budget and Appropriation Ordinance for the fiscal year July 1, 2023 to June 30, 2024.

I further certify that the Annual Budget and Appropriation Ordinance was duly passed by the Board of Trustees of said Library District at a meeting thereof held on the 29th day of August, 2023; that said Ordinance was duly passed by yea and nay vote thereon with at least a majority of all the Board of Trustees having voted yea on the adoption and passage thereof and approved in accordance with the laws of the State of Illinois pursuant to the notice and publication thereof as required by law.

I further certify that said Annual Budget and Appropriation Ordinance contains an estimate of revenues, by sources, anticipated to be received by the Carlock Public Library District.

IN WITNESS THEREOF, I have signed my name in my official capacity as the Secretary of the Board of Trustees of the Carlock Public Library District at Carlock, Illinois, this 29th day of August, 2023.

Laura Stephenson

Secretary  
Carlock Public Library District